

**Written statement of a key decision**  
**Cabinet member contracts and assets**

<b>Title</b>	<b>Property services planned, reactive and capital maintenance programme 2018/19.</b>
Decision maker	Cabinet member contracts and assets Information about cabinet, including the names and contact details of the cabinet members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251</a>
Date of decision	15 June 2018
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	The purpose of this report is to approve the expenditure of the planned, reactive and capital maintenance budgets for 2018/19 to spend on the council's property assets to maintain them so they are fit for purpose, compliant and their value is protected
<b>Decision</b>	<b>That:</b> <b>(a) the 2018/19 planned maintenance and reactive budgets of £2.538m respectively split as shown on appendix B, and is spent to allow for the continuing upkeep and maintenance of the council's 175 key property assets and also to allow the council to fulfil its obligations to carry out statutory compliance inspections as noted in appendix A and related remedial works</b> <b>(b) the 2018/19 capital maintenance budget of £1.765m is spent on a programme of prioritised projects necessary for the upkeep and continued use of council's property</b>

	<b>assets</b>
Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50025963">http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50025963</a>
Options considered	<ol style="list-style-type: none"> <li>1. If both planned and reactive maintenance is not carried out or reduced below required thresholds due to inadequate funding, property assets will be liable to deteriorate and potentially be in breach of legislation which will have an impact on any services located in such properties, to the extent that they may have to be closed and service delivery would be severely impacted.</li> <li>2. Should no statutory checks and subsequent planned remedial work not Forward Plan: Please could you add 'Procurement of Construction and Facilities Management Services' for Cabinet decision 11 October 2018, along with Management Board and Leaders briefing beforehand be undertaken especially in buildings which house council employees, third parties and visitors, the council may be liable should an individual be found to have been injured or suffered loss as a result of the council not carrying out its statutory obligations.</li> <li>3. Without adequate expenditure on a programme of prioritised capital maintenance property assets will deteriorate which will ultimately render them no longer fit for their intended purpose and will have a negative consequential impact on the value of the estate.</li> </ol>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	21 June 2018

Councillor: ..... Cabinet member contracts and assets (Councillor H Bramer)	Date 15 June 2018
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;

and

- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.